

STUDIO GUIDE

MAKE *Magic* HERE

CREATIVE
SPACE
STUDIOS



WELCOME

We created this guide in the hopes that it will be a resource to you to make creating easy + hassle free! We want everyone to feel confident before they even step into the space. This guide will help you do just that!

We can't wait to see what you create in the space!

BOOKING PROCESS

When can book the space on our website or even on instagram, you'll be prompted to select a weekday or weekend booking. Select your time + date, agree to the terms + conditions + pay all on our super easy booking site. Once you pay, a confirmation email will be sent to the email you used to book the space.

Your confirmation email will show your booking appointment date + time. Soon after receiving your conformation email, you'll get a door code email with the unique door code for the day of your booking.

All of our cancellation, rescheduling info is on our booking website as well as our website.

When booking, include at least 15-30 minutes for set up + clean up.



PROPS | WALLS | FURNITURE



- 2 8x8 ft rolling backdrops (raw wood, flat, white shiplap + Spanish knife texture)
- 1 brown leather couch, 1 cream loveseat, 1 egg chair all with dollies for easy moving
- Dedicated bed with 2 head boards (Black iron + raw wood located in rolling wall B) with lots of throw pillows, blankets + comforter options
- Assorted rugs
- Assorted chairs + stools
- Plants on wheels
- 3 18x72 foldable tables
- 1 backdrop stands (Located in rolling wall A)
- Clamps, tape, scissors
- 9ft neutral color collection of seamless paper (white, grey + mocha)
- 2 Profoto B-10s
- 1- 60 in Octobox light modifiers + color gels
- 2 2-sided V-Flat (white + black sides. Located in rolling wall A)
- 1 universal trigger (for the B-10s) + batteries
- White semi-sheer window shades (great for diffusing light!)
- White sheer curtains
- Grey light blocking curtains (to block/manipulate light)
- Standing mirror
- Bluetooth Speaker
- Clothing wrack
- 1 black + 1 white desk (located in rolling wall B)



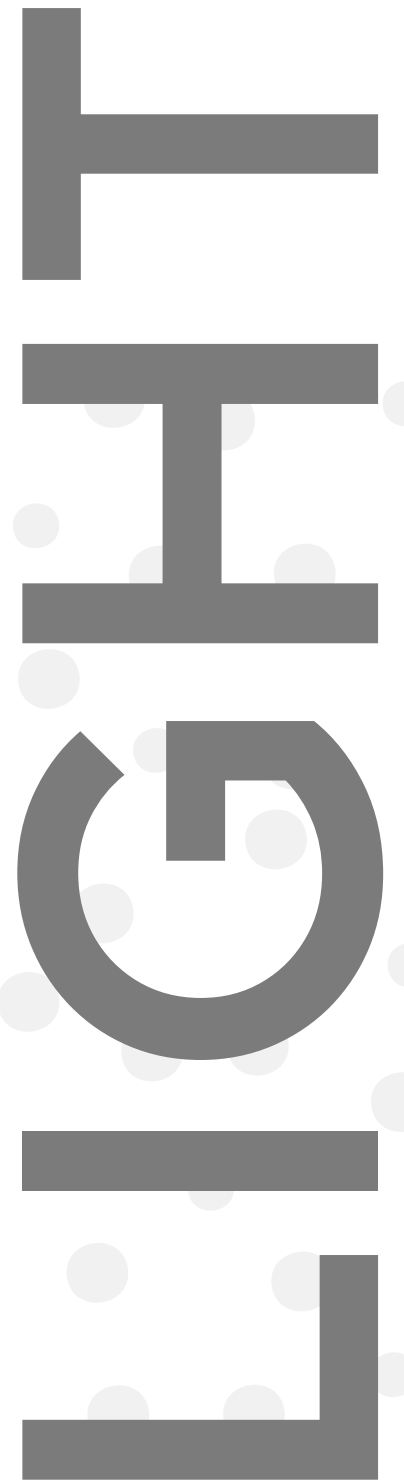
Even, glowing light



Dynamic direct light

This is what's so great about CSS; the light is SO dynamic! If you want even, gorgeous light, we recommend you coming in between the hours of 8am - 7pm from April -October, 8am - 5pm November - March. Either way, you are getting some pretty awesome light pretty much all day.

The direction of the light will change (Winter it will mostly come in SW, spring summer, almost straight from the West (which is the direction the windows face.) There will always be some direct sunlight coming into the space at the end of the day. We've made some videos on our website + instagram about how to manipulate the light to what you want.



HOW MUCH TIME DO I NEED TO BOOK?

1 HOUR

- Single client shoot w/ 1 outfit
- Headshots (no seamless paper)
- Making your own photo or video content (1-2 reels/15 self-portraits)
- Testing out lighting, shooting stock set ups for marketing purposes for an upcoming offer

5+ HOURS

- Workshops
- Full day styled shoots/brand shoots
- Mini session event

2 HOURS

- Single client shoot w/ 2-3 outfits
- Headshots (w/ 1 seamless paper backdrop)
- Making your own photo or video content (2-3 reels/30 self-portraits)
- In depth family/boudoir or branding shoot with minimal scene changes/not moving a lot of furniture around (if you've been shooting for a while)
- 3-4 20 min mini sessions

3-4 HOURS

- Full client shoot with hair + makeup w/ 2+ outfits
- Headshots for company (w/ seamless paper backdrop + outfit changes)
- Styled shoots
- Small workshop

PLAN FOR ENOUGH TIME TO CLEAN UP

****This means cleaning the space, not packing up your things.****

1-2 HR BOOKING = 10 minutes or so

3-5 HR BOOKING = 20 minutes

5+ HR BOOKING = 30 minutes at least

SET UP + CLEAN UP

When you arrive at the space, take note of the cleanliness of the space. We charge a cleaning fee of up to \$350 if the space isn't clean + reset for the next guest. We have a handy guide as to how it's suppose to look at the check in station at the studio in the back. If the space isn't clean, or something is broken or damaged take some pictures and let us know asap.

When you're done making all the magic, please put furniture, props, tools (everything you use) back in it's original place, there are labels for everything.

Please take out all trash (diapers, food of any kind and ANY drinks) to the dumpsters outside with the garbage key located next to the trash can. There is a dumpster right across the way.

Please check the bathroom for hangers, makeup messes, diapers or food (especially cake smash messes in the sink) and vaccuum the studio before you leave.

PLAN FOR ENOUGH TIME TO CLEAN UP

****This means cleaning the space, not packing up your things.****

1-2 HR BOOKING = 10 minutes or so

3-5 HR BOOKING = 20-25 minutes

5+ HR BOOKING = 30 minutes at least



REMINDERS

We have several videos about all these subjects on our IGTV on Instagram

- Turn off the lights when you start shooting!
- Take the furniture dollies off before you shoot
- Set up + clean up are included in your total booking time. Book enough time for both
- If you are using confetti, (NO GLITTER OR PAINT), plants or florals that shed, this will add to your clean up time (you MUST vacuum)
- Please be thoughtful about the next guest coming in by double checking all messes left behind
- Plants + furniture need to be put back as it is shown on the guide on the wall in the space.

HAVE MORE QUESTIONS? SEE OUR FAQ PAGE ON OUR WEBSITE!

ZAC'S CAFE

Located right in our little strip mall!

STARBUCKS

PARIS BAGUETTE

HABIT BURGER

URBAN PLATES

WHOLE FOODS

IKES SANDWICHES

CURRY PIZZA HOUSE

JOANNS

SAFEWAY

TARGET

MICHAELS

Whether you're wanting to pick up lunch or need an extra roll of tape these places are all within 5 minutes of the space. We highly recommend Ikes Sandwiches + Urban plates for lunch!

CLOSE BY

A woman with long brown hair, wearing a pink polka-dot top and a white pleated skirt, is walking from left to right in a studio. She is holding a light-colored, fan-like accessory. The scene is set against a white backdrop held up by two black stands. There are two potted plants: a large green one on the left and a snake plant in a pink pot on the right. A large white circle is superimposed over the woman, containing the text 'CREATIVE SPACE STUDIOS'.

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#makemagichere